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MINISTRY OF HEALTH-ETHIOPIA

Data Quality and Performance monitoring logbook Health Institution Level

Region

Zone/Subcity/Woreda

Health Facility Name

Begin Date

End Date

Instruction for Data Quality and Performance Monitoring logbook

Woreda level report timeliness and completeness monitoring form	
S/ No	Write serial number as 1, 2, 3
Health Facility Name	Write name of health Facility report recived from
Facility ownership	Write the ownership of the Facility
OPD report received date	Write the date OPD report received
IPD report received date	Write the date IPD report received
Monthly service report received date	Write the date monthly Service report received
Quarterly service report received date	Write the date quarterly Service report received
Yearly service report received date	Write the date yearly Service report received
Intera data element inconsistency checksheet	
S/No	Write serial number as 1, 2, 3
Data elemenets with inconsistency	Write the data elements with inconsistency from DHIS 2 data validation output
Possible causes for this inconsistency	Write possible causes for this inconsistency after discussion with PMT or finding from assessment
actions taken	Write actions taken as corrected or not corrected
Way forward	Write the suggested points for future improvement

Health Insitution/Woreda level Report Timeliness and Completeness Monitoring form



Region----- Zone ----- Woreda----- Month----- Year ----- E.C

[illegible]

Total expected report	
Total report received during the given period	
Total report received timely	

Note: Write not applicable (NA) if it is not expected to report or it has not the service such as IPD

Intera Data Inconsistency Checksheet

Month----- Year ----- E.C

S.N	Data elemenets with inconsistency	Possible causes for this inconsistency	Actions taken	Way forward
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				
21				
22				
23				
24				
25				
26				
27				
28				

Note: Data elements with inconsistencies are exported or printed from DHIS 2 database and presented for PMT members then write it on the above template or attached on this log book

Routine Data Quality assessment working Template



Woreda----- Zone ----- Region

[illegible]

Note: RDQA should be conducted quarterly at health center (for HPs) ,woreda, zone and region based on the guideline

Time:_____

Agenda:

[illegible]

Discussion on the Performance finding

Discussion on the Data Quality

PMT Meeting Minute Book

Prioritizing the Problems

Indicator	Magnitude of the problem*	Serious ness of the problem*	Community concern*	Feasibility of intervention*	Total score

*Point System: 3-High, 2-medium, 1-low

Action Plan

Indicators to be investigated	Main reason(s)	Possible cause(s)	Solutions/Action Points	Responsible Person/ section	Time